

# Law Society of Yukon

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## FORM 31A

### Report of Trust Funds Shortage

For the purpose of complying with Rules 155(2) to 155(4), a trust shortage includes, **but is not limited to:**

- a cheque written inadvertently on the wrong bank account;
- any bank service charge withdrawn from a trust account;
- a NSF cheque provided by a client where funds were disbursed before NSF notification was received; or
- a bank debit memo.

A trust shortage occurs in any situation where, if every trust obligation needed to be met and every trust creditor paid out, there would be insufficient funds in the trust account.

Name of firm or member:

Name of Bank:

Account number of trust account:

Date when shortage occurred:

Date when shortage corrected:

Amount of shortage:

Type of shortage: (e.g. bank charges, cheque written on wrong account, other)

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Date : \_\_\_\_\_

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Signature of Member with Signing Authority

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Name of Member