

# Law Society of Yukon

#202 – 302 Steele Street  
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## Information - Admission Requirements

Following are the admission requirements prescribed by the Rules of the Law Society of Yukon. Please note that the forms are available on our website.

All materials must be completed and returned to this office well in advance of the date that you wish to commence practice in Yukon. Completed applications are considered by the Executive twice a month. It is important to ensure you leave sufficient time between the date you submit your application and your proposed call date, to allow the Executive time to consider your application.

We understand situations may arise that are unexpected and urgent. If an applicant requests consideration of their application outside of a regularly scheduled Executive meeting, the Executive will require, in writing, the reasons why there is a need to expedite the application.

An applicant for admission to the Society under s. 20(1)(a) of the *Legal Profession Act* must meet the requirements prescribed by Rule 81 of the Rules of the Law Society of Yukon which are set out below. Once the complete application package is received in our office, it will be considered by the Executive.

Under the **Territorial Mobility Agreement**, eligible lawyers who wish to practice law in the Yukon Territory must meet all of the requirements set out in Rule 81, with the exception of the requirement to write the statutes exam. In place of the exam, applicants will be required to complete the reading requirements established by the Executive. Applications are still subject to review and recommendation by the Secretary and approval by the Executive. The reading requirements are found in the Mobility section of our website.

1. The applicant must complete and transmit to the Secretary of the Society a written application for admission in **Form 11**.

2. The applicant must also provide the Secretary of the Society with a **Certificate of Standing** from each Canadian Law Society of which the applicant is or has been a member, dated not earlier than 60 days prior to the proposed date of call as set out in Form 11. Please ensure that you sign the Assurance and Authorization – Release of Information attached to the Certificate of Standing. Question 7.

3. The applicant must provide the Society with two letters of reference attesting to their good character satisfactory to the executive from members in good standing of each of the professional or legal societies or bodies of which the applicant is a member or from Judges of a Territorial/Provincial or a Superior Court of Record in the jurisdiction in which such society or body operates.

4. The applicant must make payment to The Law Society of Yukon of the following fees:

Annual Fee	\$1,100.00
Application Fee	\$300.00
Special Fund Levy	\$100.00
<b>Subtotal:</b>	<b>\$1,500.00</b>
GST of 5%	\$75.00
<b>Total:</b>	<b>\$1,575.00</b>

5. Complete and swear an Affidavit in **Form 13** regarding your professional liability insurance and transmit this to the Secretary. Please note that we require one million dollars liability insurance coverage. If you are applying to become a resident member, you will need to contact the Law Society office in order to obtain the information necessary to become insured under the Canadian Lawyers Insurance Association (CLIA).

Upon satisfactory proof being made of the applicant's completion of the above noted requirements, and approval by the Executive, the Society will provide the applicant with a letter confirming their membership approval.

Please note that after your admission has been approved and before engaging in the practice of law in the Yukon Territory as set out in s. 1(2) of our *Legal Profession Act*, you are required to attend before a Justice of the Supreme Court of the Yukon Territory and make oath as set out in s. 22(2) of the *Legal Profession Act*. An applicant must arrange with a local lawyer, in good standing, of the Law Society of Yukon to make an introduction to the presiding Judge at a brief Admission and Call ceremony.

## **Statutes Exams**

The following information applies to lawyers not eligible for admission under the TMA who are required to write the Statutes Exam.

The exam is a three-hour, open-book exam. It consists of true/false type answers with explanations and naming of statutes. Enclosed is a list of applicable statutes. You can access the statutes in most law libraries, internet or by contacting Queen's Printer at 867-667-5783. It is recommended that you write the exam prior to submitting your application.

When you are prepared to write the exam, please provide the Law Society with the name, address, and phone number of a lawyer who is willing to oversee you writing the exam. The exam, instructions, and a Certificate will be sent to this individual. The invigilator will then return the exam for marking together with the completed Certificate.

You must achieve a mark of 70% or greater. You will be notified as to the outcome.